

**Position Summary:**

The Bartender is integral to the guest experience and provides beverage services (both alcoholic and non-alcoholic) to the guests of the property. The Bartender will service beverages at the facility and provide a high-quality service-oriented environment.

**Qualifications, Knowledge and Skill Requirements:**

- 1-2 years of bartending experience
- Must be of legal age to serve liquor according to state law.
- Working knowledge of beer, wine and liquor and common drink recipes
- Must have strong customer/guest orientation
- Organized, able to work well in fast paced environment
- Must have strong communication and interpersonal skills
- Must be dependable

**Position Responsibilities:**

- Maintain a professional appearance at all times
- Maintains a supply of all bar products/supplies, including all glassware, expendable paper and other supplies
- Maintains the sanitation and cleanliness of the bar area(s), glassware and equipment
- Assures that all laws applicable to beverage operations are consistently followed
- Collects payment for drinks served
- Greets and provides immediate attention to guests
- Learn the names of regulars and personally recognize them
- Monitor guest experience and take appropriate action to assure the best customer service.
- Inspects the bar prior to opening to ensure adequate supplies and inventory are available
- Prepares garnishes, mixes and pre-mixed drinks
- Performs clean-up and closing duties as assigned
- Adhering to sanitation, safety and alcohol beverage control policies including confirming legal drinking age and discontinuing service to intoxicated guests
- Implement and support all course policies and programs as communicated by management
- Perform other duties as assigned by supervisor or manager

**Working Conditions:**

- Physical activity including long periods (6-8 hours) of standing, walking, bending, and, scooping.
- The employee will be required regularly to reach with arms and hands
- The employee occasionally will be required to lift up to 30lbs.
- Use of sight, reading, wrist movement to serve meals and beverages, operate food service equipment and clean food service areas
- Specific vision abilities include close, distance, color, and peripheral vision, and depth perception.
- Noise level is typically moderate to loud
- Work extended hours during golf and holiday season
- Work weekends and holidays

**All job descriptions are subject to a periodic review. Additional duties will be assigned occasionally by management.**

*Indigo Golf Partners is an Equal Opportunity Employer committed to providing a diverse environment*